

Application Pack
Senior Instructor



Our Mission

Ocean Youth Trust Ireland is dedicated to giving young people from all walks of life a chance to go sailing and experience sail training along with the unique social, cultural and natural environment of an ocean-going vessel.

The key element of this mission is to build Social Capital through exposure to adventure, challenge and a sense of community. These all lead to giving something back to society and an opportunity for the involvement of people of all ages.

Our Approach and Why it Works

Ocean Youth Trust Ireland is a youth centred organization at who's heart is experiential learning. We do not simply take young people on a boat trip, rather we bring young people on a journey of discovery about themselves, their environment and ultimately help them to find their place in society.

Our greatest asset is our boat as we understand that Lord Rank and Four Sisters both offer a unique platform for youth development as they provide the environment for building mutual respect, self esteem, core values and a connection with the wider world.

There are identifiable processes which are taking place when we do our work. We take working with young people very seriously and our tailor made programmes are grounded in informal education and youth work theory, best practice models.

Ocean Youth Trust Ireland creates an atmosphere in which young people will learn more about themselves. The tasks of sailing a boat are reliant on team work. Our voyages are carefully planned to maximize the principles of outdoor education and nature creates an element of risk which underlies all of our work and makes the whole experience exciting and unique for every group. We are very fortunate, Ireland has an expansive coastline which we can explore, if that is not enough, there are the two thirds of the world covered by ocean which we can access.

Underlying the core elements of sailing we ultimately connect people and build relationships. We link people to themed voyages such as heritage, the arts and culture. We deliver training in house before beginning a voyage to allow comfort levels to be increased and young people to feel more confident when stepping onboard our boats.

We offer trainees an opportunity to link into the wider world of sailing and have a partner organization 'International Yachtmaster Academy' which delivers all of our maritime qualifications.

Our professional team are role models, they have a range of skills and experiences which young people learn from. A culture has been developed within the organization of challenge and reward. The crew live, cook, sleep, learn and eat together on voyages. Young people will get sea sick and they will get wet, they will feel an element of risk and nervousness however behind it all Ocean Youth Trust will nurture a safe environment in which young people will be excited and minds will be opened to new experiences and we will bring young people on a journey of self discovery.

Our Vessels

Lord Rank



The Largest of our vessels is the Lord Rank which is a 68ft yacht. Lord Rank was specifically built for OYTI using funding supplied by the Rank Foundation.

In 2008 alone Lord Rank took 478 trainees sailing over 42 voyages.

Lord Rank has taken part in 8 Tall Ships Voyages and 6 Celtic Maritime Festival Voyages.

RS Elite

Length - 7.4m
Draft - 1.1m
Displacement - 1 Tonne

Capacity - up to 4 people

These are high performance racing keelboats that can be used for day sailing sessions.



Vision XL

Length - 4.6m
Displacement - 125kg

Capacity - 4

These are a good dinghy because they are a good base to learn from yet can perform when pushed.



Feva S

Length - 3.64m
Displacement - 63kg

Capacity - 2

This beginner boats can be sailed as a single handed or with a double handed crew. They are very stable and are comfortable for younger or older sailors.





Job Description

Job Description: Senior Dinghy Instructor

As of January 2010 Ocean Youth Trust Ireland will own a 68ft (20m) sail training vessel, a fleet of dinghies (6 x Feva S and 4 x Vision XL), 2 keelboats and 2 RIBs.

This extension of a small boat fleet is a new direction for the organisation funded by the Places for Sport facility within Sports NI. We require a senior dinghy instructor/ keelboat instructor to operate this fleet.

Job Duties:-

Location – Holywood and Portrush. Although the fleet will be located in various facilities around both Northern Ireland. The fleet is on a system of trailers so it can be towed between 3 sites within Northern Ireland.

Details – The Small Boat Fleet Senior Instructor will work to the Operations manager and ultimately the chief executive of the charity. They will ensure safe training is conducted, ensure the quality of instruction through demonstration, manage other instructors and assist in the logistical movement of the fleet. They will carry out PR and recruitment for programmes through schools and local youth groups. They will also provide specialist advice on dinghy matters and maintenance issues as requested. Please see overleaf for more details on job specifications.

Start Date – 1st February 2010.

Note – Ocean Youth Trust Ireland is a Sail Training Charity. Anyone who does not enjoy working with young people should not apply.

The successful candidate will be required to undergo Full CRB Disclosure

For more information contact Mat. Brook on operations@oyti.org or 02890454472. Applications should consist of submission of the application form attached before 10th January 2010.

The job duties listed are typical examples of the work performed by positions at this level in OYTI but are by no means exclusive.

Principal Tasks

To:

Achieve the aims of OYTI

Be responsible for the management of the assigned OYTI fleet.

Pursue, by example and direction, the highest standard of safety and seamanship in the management of OYTI vessels

Act within the terms of relevant UK & Irish Maritime Legislation

General

To:

Act in accordance with reasonable instruction from the Board of OYTI

Promote the welfare and development of OYTI as opportunities arise;

Promotion of the small boat fleet through local roadshows and showcase events;

Maintain your assigned vessel's value by a rapid response to the needs for repairs and replacements;

Be aware of OYTI's budget and act accordingly;

Identify, train and develop volunteer sea staff;

Behaviour:

Observe a high standard of discipline and behaviour

Discourage promiscuity

Be vigilant in pursuit of OYTI's Child Protection Code of Practice

Apply OYTI's Guidelines for the Consumption of Alcohol

Not permit illegal substances

Encourage sea staff, young people and others to dress and behave so as to promote the images and aims of OYTI.

Job Qualifications:-

All Skippers on board Lord Rank must be qualified to work in both Northern Ireland and Southern Ireland.

Skippers will require RYA Yachtmaster Ocean Commercially endorsed certificates as well as STCW95 endorsed license to allow them to work in the Republic of Ireland. It would be useful if staff had relevant training and/or experience working with young people at sea, successful applicants will have to undergo a criminal records check. Training will be available if required.

Qualification:-

Subject / Area	Necessary	Desirable
Qualifications		
Senior Dinghy Instructor	X	
Keelboat Senior Instructor – although applicant would be expected to gain this after starting		X
RYA Safety Boat Certificate	X	
Possesses a full UK driving Licence (with no points)	X	
Hard Skills		
Have a working understanding of sail training principles and methods.		X
Understands and has a good working knowledge of RYA small boat schemes	X	
Has 5 years teaching and instructing experience	X	
Can multi task and prioritise to suit work load	X	
Can manage staff effectively	X	
Youth Work Experience		
Have worked with youth groups previously	X	
Have a relevant youth work qualification		X
Motivated to work with young people	X	
General Skills		
IT literate (word, excel, email)	X	
Good communication skills (both orally and written)	X	
Experience of basic logistics		X
Personal Skills		
Would consider themselves a team player	X	
Is motivated to develop their own skills set	X	
Possesses good leadership qualities	X	

Employment History

Give details such as date of employment, employers name & address, Job title & salary, Outline your duties and give your reason for leaving.

Employer	Job Title	Dates of Employment	Salary

Core Questions

Please tell us why you feel you are suitable for this post

Please detail your sailing experience

Please tell us about your experience as working as part of a team

Please tell us what you hope to achieve in the 2010 Sailing season with Ocean Youth Trust Ireland

Please outline your experience of logistics and maintenance

Please tell us about your experience of working with young people

Please give us any other supporting information

Additional Information

Have You Ever Been Convicted
Of a Criminal Offence?

Yes: No:

If yes please give details of the offence and the date of the conviction

References

Please give details of 2 referees whom we can contact, one of whom must be your current or most recent employer.

Name:	<input type="text"/>	Name:	<input type="text"/>
Position:	<input type="text"/>	Position:	<input type="text"/>
Company Name:	<input type="text"/>	Company Name:	<input type="text"/>
Company Address:	<input type="text"/>	Company Address:	<input type="text"/>

If you are unable to give 2 employment references please give details of someone who can give you a character reference.

Name:	<input type="text"/>	Relationship	<input type="text"/>
Address:	<input type="text"/>		

Statement of Liability

I hereby confirm that the information I have given is a true statement and I understand that if, following employment, any of the details are discovered to be false I will be liable to disciplinary action and potential dismissal.

Signed:

Print Name:

Date:

Ocean Youth Trust Ireland is committed to fairness at work and as such requires that records be kept of all applicants for monitoring purposes.

Please complete the following information. This page will be separated from the main form when the application form is received and will not be used as part of the recruitment process.

Are You: Male: Female:

Married: Single: Separated: Divorced: Widowed:

How would you describe your ethnic origin:

White British: Black African:

White European: Black Caribbean:

Bangladeshi: Indian:

Chinese: Pakistani:

Other:

When this form is completed please send to:

Bronagh Cappa
Ocean Youth Trust Ireland
Headquarters Office
9 Airport Road West
Belfast Harbour Estate
Belfast
BT3 9ED

Or email to Bronagh@oyti.org

Before Sunday 10th January 2010 .

Interviews expected the week of 18th January 2010.