

1<sup>st</sup> Mate  
Application Pack

December 2009



## Our Mission

Ocean Youth Trust Ireland is dedicated to giving young people from all walks of life a chance to go sailing and experience sail training along with the unique social, cultural and natural environment of an ocean-going vessel.

The key element of this mission is to build Social Capital through exposure to adventure, challenge and a sense of community. These all lead to giving something back to society and an opportunity for the involvement of people of all ages.

## Our Approach and Why it Works

Ocean Youth Trust Ireland is a youth centred organization at who's heart is experiential learning. We do not simply take young people on a boat trip, rather we bring young people on a journey of discovery about themselves, their environment and ultimately help them to find their place in society.

Our greatest asset is our boat as we understand that Lord Rank and Four Sisters both offer a unique platform for youth development as they provide the environment for building mutual respect, self esteem, core values and a connection with the wider world.

There are identifiable processes which are taking place when we do our work. We take working with young people very seriously and our tailor made programmes are grounded in informal education and youth work theory, best practice models.

Ocean Youth Trust Ireland creates an atmosphere in which young people will learn more about themselves. The tasks of sailing a boat are reliant on team work. Our voyages are carefully planned to maximize the principles of outdoor education and nature creates an element of risk which underlies all of our work and makes the whole experience exciting and unique for every group. We are very fortunate, Ireland has an expansive coastline which we can explore, if that is not enough, there are the two thirds of the world covered by ocean which we can access.

Underlying the core elements of sailing we ultimately connect people and build relationships. We link people to themed voyages such as heritage, the arts and culture. We deliver training in house before beginning a voyage to allow comfort levels to be increased and young people to feel more confident when stepping onboard our boats.

We offer trainees an opportunity to link into the wider world of sailing and have a partner organization 'International Yachtmaster Academy' which delivers all of our maritime qualifications.

Our professional team are role models, they have a range of skills and experiences which young people learn from. A culture has been developed within the organization of challenge and reward. The crew live, cook, sleep, learn and eat together on voyages. Young people will get sea sick and they will get wet, they will feel an element of risk and nervousness however behind it all Ocean Youth Trust will nurture a safe environment in which young people will be excited and minds will be opened to new experiences and we will bring young people on a journey of self discovery.

## Our Vessels

### Lord Rank



The Largest of our vessels is the Lord Rank which is a 68ft yacht. Lord Rank was specifically built for OYTI using funding supplied by the Rank Foundation.

In 2008 alone Lord Rank took 478 trainees sailing over 42 voyages.

Lord Rank has taken part in 8 Tall Ships Voyages and 6 Celtic Maritime Festival Voyages.

### RS Elite

Length - 7.4m  
Draft - 1.1m  
Displacement - 1 Tonne

Capacity - up to 4 people

These are high performance racing keelboats that can be used for day sailing sessions.



### Vision XL

Length - 4.6m  
Displacement - 125kg

Capacity - 4

These are a good dinghy because they are a good base to learn from yet can perform when pushed.



### Feva S

Length - 3.64m  
Displacement - 63kg

Capacity - 2

This beginner boats can be sailed as a single handed or with a double handed crew. They are very stable and are comfortable for younger or older sailors.





## OYTI 1<sup>st</sup> Mate Job Description

**Job Description: First Mate**

**Employees in this role will operate an assigned OYTI sail training vessel under the guidance of a skipper and in a safe manner whilst encouraging trainees to develop core principle skills of OYTI's mission.**

Salary: £14,000-£16,000

### Job Duties:-

Location – Belfast, Northern Ireland. Although the vessel does sub locate from various locations around both Northern Ireland and the Republic of Ireland.

Details – The 1<sup>st</sup> mate will work with two separate staff skippers, both experienced sail training staff. The 1<sup>st</sup> mate works to the skipper in order to maintain the safe running of the vessel and that all people on board have a varied and interesting time while remaining safe. They will also be partly responsible for the on board logistics and maintenance.

Start Date – 1<sup>st</sup> April 2010. The rotation is roughly 3 weeks on 1 week off.

Note – Although this is a staff sailing position we still consider the youth work aspect in an equal measure. Anyone who does not enjoy working with young people should not apply.

The successful candidate will be required to undergo Full CRB Disclosure

For more information contact Mat. Brook on [operations@oyti.org](mailto:operations@oyti.org) or 02890454472. Applications should consist of submission of the application form attached before 10<sup>th</sup> January 2010.

The job duties listed are typical examples of the work performed by positions at this level in OYTI but are by no means exclusive.

### **Principal Tasks**

To:

Achieve the aims of OYTI

Be responsible for the management of the assigned OYTI vessel afloat

Pursue, by example and direction, the highest standard of safety and seamanship in the management of OYTI vessel

Act within the terms of relevant UK & Irish Maritime Legislation

### **General**

To:

Act in accordance with reasonable instruction from the Board of OYTI

Promote the welfare and development of OYTI as opportunities arise;

Maintain your assigned vessel's value by a rapid response to the needs for repairs and replacements;

Be aware of OYTI's budget and act accordingly;

Identify, train and develop volunteer sea staff;

To ensure that the vessel is handed over in a clean and tidy state and that any deficiencies/damage/repairs are ensued in the defects/booking book.

### **Safety and Navigation**

Before commencing a voyage on an OYTI vessel ensure that:

There are on board:

all necessary charts, publications, equipment and instructions for proper management, navigation and pilotage.

all relevant documents and that there is a full understanding of these documents;

safety equipment as specified in Addendum 1 and that this equipment is in working order

medical stores as required

not fewer than the number of competent persons as specified by OYTI in Addendum 2.

all safety, man overboard and fire drills are completed and that all persons onboard are familiar with emergency procedures

During a voyage on board an OYTI vessel ensure that:

The highest standards of safety and seamanship are maintained

A proper log is kept of all activities and events on board

The rules and procedures as specified in Addendum 4 are followed in the event of a major incident.

**Behaviour:**

On board OYTI vessels to:

Observe a high standard of discipline and behaviour

Discourage promiscuity

Be vigilant in pursuit of OYTI's Child Protection Code of Practice

Apply OYTI's Guidelines for the Consumption of Alcohol

Not permit illegal substances

Ashore to:

Encourage sea staff, young people and others to dress and behave so as to promote the images and aims of OYTI.

**Job Qualifications:-**

All staff on board Lord Rank must be qualified to work in both Northern Ireland and Southern Ireland.

It would be useful if staff had relevant training and/or experience working with young people at sea, successful applicants will have to undergo a criminal records check.

Training will be available if required.

**Qualification:-**

<b>Subject / Area</b>	<b>Necessary</b>	<b>Desirable</b>
<b>Qualifications</b>		
Commercially Endorsed Yachtmaster Offshore	X	
RYA Powerboat Level 2	X	
MCA STCW 95		X
GMDSS Long range radio cert		X
RYA Dinghy Instructor		X
<b>Hard Skills</b>		
Have a working understanding of sail training principles and methods.	X	
Have worked on a sail training vessel previously		X
Understand and be able to implement yacht based systems and ability to maintain them		X
Experience of sea area – Irish Sea, Hebrides	x	
Teaching / instructing experience		
<b>Youth Work Experience</b>		
Have worked with youth groups previously	X	
Have a relevant youth work qualification		X
Motivated to work with young people	X	
<b>General Skills</b>		
IT literate (word, excel, email)	X	
Good communication skills (both orally and written)	X	
Experience of stock control / basic logistics		X
<b>Personal Skills</b>		
Would consider themselves a team player	X	
Is motivated to develop their own skills	X	
Able to live and operate within sailing vessel for up to 3 weeks at a time	X	
Possesses leadership qualities	X	





## Employment History

Give details such as date of employment, employers name & address, Job title & salary, Outline your duties and give your reason for leaving.

Employer	Job Title	Dates of Employment	Salary

## Core Questions

Please tell us why you feel you are suitable for this post

Please detail your sailing experience

Please tell us about your experience as working as part of a team

Please tell us what you hope to achieve in the 2010 Sailing season with Ocean Youth Trust Ireland

Please outline your experience of logistics and maintenance

Please tell us about your experience of working with young people

Please give us any other supporting information

### Additional Information

Have You Ever Been Convicted  
Of a Criminal Offence?

Yes:  No:

If yes please give details of the offence and the date of the conviction

### References

Please give details of 2 referees whom we can contact, one of whom must be your current or most recent employer.

Name:	<input type="text"/>	Name:	<input type="text"/>
Position:	<input type="text"/>	Position:	<input type="text"/>
Company Name:	<input type="text"/>	Company Name:	<input type="text"/>
Company Address:	<input type="text"/>	Company Address:	<input type="text"/>

If you are unable to give 2 employment references please give details of someone who can give you a character reference.

Name:	<input type="text"/>	Relationship	<input type="text"/>
Address:	<input type="text"/>		

## Statement of Liability

I hereby confirm that the information I have given is a true statement and I understand that if, following employment, any of the details are discovered to be false I will be liable to disciplinary action and potential dismissal.

Signed:

Print Name:

Date:

Ocean Youth Trust Ireland is committed to fairness at work and as such requires that records be kept of all applicants for monitoring purposes.

Please complete the following information. This page will be separated from the main form when the application form is received and will not be used as part of the recruitment process.

Are You: Male:  Female:

Married:  Single:  Separated:  Divorced:  Widowed:

How would you describe your ethnic origin:

White British:  Black African:

White European:  Black Caribbean:

Bangladeshi:  Indian:

Chinese:  Pakistani:

Other:

When this form is completed please send to:

Bronagh Cappa  
Ocean Youth Trust Ireland  
Headquarters Office  
9 Airport Road West  
Belfast Harbour Estate  
Belfast  
BT3 9ED

Or email to [Bronagh@oyti.org](mailto:Bronagh@oyti.org)

Before Sunday 10<sup>th</sup> January 2010 .

Interviews expected the week of 18<sup>th</sup> January 2010.