

Application Pack
Part Time - Community Relations Worker



Our Mission

Ocean Youth Trust Ireland is dedicated to giving young people from all walks of life a chance to go sailing and experience sail training along with the unique social, cultural and natural environment of an ocean-going vessel.

The key element of this mission is to build Social Capital through exposure to adventure, challenge and a sense of community. These all lead to giving something back to society and an opportunity for the involvement of people of all ages.

Our Approach and Why it Works

Ocean Youth Trust Ireland is a youth centred organization at who's heart is experiential learning. We do not simply take young people on a boat trip, rather we bring young people on a journey of discovery about themselves, their environment and ultimately help them to find their place in society.

Our greatest asset is our boat as we understand that Lord Rank and Four Sisters both offer a unique platform for youth development as they provide the environment for building mutual respect, self esteem, core values and a connection with the wider world.

There are identifiable processes which are taking place when we do our work. We take working with young people very seriously and our tailor made programmes are grounded in informal education and youth work theory, best practice models.

Ocean Youth Trust Ireland creates an atmosphere in which young people will learn more about themselves. The tasks of sailing a boat are reliant on team work. Our voyages are carefully planned to maximize the principles of outdoor education and nature creates an element of risk which underlies all of our work and makes the whole experience exciting and unique for every group. We are very fortunate, Ireland has an expansive coastline which we can explore, if that is not enough, there are the two thirds of the world covered by ocean which we can access.

Underlying the core elements of sailing we ultimately connect people and build relationships. We link people to themed voyages such as heritage, the arts and culture. We deliver training in house before beginning a voyage to allow comfort levels to be increased and young people to feel more confident when stepping onboard our boats.

We offer trainees an opportunity to link into the wider world of sailing and have a partner organization 'International Yachtmaster Academy' which delivers all of our maritime qualifications.

Our professional team are role models, they have a range of skills and experiences which young people learn from. A culture has been developed within the organization of challenge and reward. The crew live, cook, sleep, learn and eat together on voyages. Young people will get sea sick and they will get wet, they will feel an element of risk and nervousness however behind it all Ocean Youth Trust will nurture a safe environment in which young people will be excited and minds will be opened to new experiences and we will bring young people on a journey of self discovery.

Our Vessels

Lord Rank



The Largest of our vessels is the Lord Rank which is a 68ft yacht. Lord Rank was specifically built for OYTI using funding supplied by the Rank Foundation.

In 2008 alone Lord Rank took 478 trainees sailing over 42 voyages.

Lord Rank has taken part in 8 Tall Ships Voyages and 6 Celtic Maritime Festival Voyages.

RS Elite

Length – 7.4m
Draft - 1.1m
Displacement - 1 Tonne

Capacity - up to 4 people

These are high performance racing keelboats that can be used for day sailing sessions.



Vision XL

Length - 4.6m
Displacement - 125kg

Capacity - 4

These are a good dinghy because they are a good base to learn from yet can perform when pushed.



Feva S

Length - 3.64m
Displacement - 63kg

Capacity - 2

This beginner boats can be sailed as a single handed or with a double handed crew. They are very stable and are comfortable for younger or older sailors.





Job Description

Job Description: Part Time - Community Relations Worker

Ocean Youth Trust Ireland (OYTI) have been engaging in Community Relations work for many years and more recently have been incorporating relevant OCN training into their programmes. OYTI wish to recruit a new community relations worker to further develop this area of work and engage a larger number of young people.

Job Duties:-

Location – The post holder will be based at Ocean Youth Trust Ireland's NI headquarter offices, 9 Airport Road West, Belfast Harbour Estate, Belfast, BT3 9ED. However will be required to travel throughout N. Ireland to meet and train groups.

Details –

The successful new CR post holder will design and produce an innovative 6 session CR Training and Resource package that incorporates OCN Level 1 'Community Relations and Cultural Diversity for Young People', and the outdoors, specifically sail training, as a medium for programme delivery that will be accessible and relevant to youth and community groups throughout N. Ireland. To help inform the effective adaptation of the already existing OCN level 1 course. The post holder will draw on OYTI's research and learning generated through their CRYSSS funded OCN Level 2 CR/EDI programmes.

The post holder will recruit a minimum of 25 groups working in N. Ireland who wish engage in Community Relations work and support them to engage with the newly designed CR package.

Start Date – 1st February 2010.

The successful candidate will be required to undergo Full CRB Disclosure

For more information contact Ben Craig ben@oyti.org or 028 90 454472.

Applications should consist of submission of the application form attached before 10th January 2010.

The job duties listed are typical examples of the work performed by positions at this level in OYTI but are by no means exclusive.

Principal Tasks

To: Design, Deliver, Evaluate an OCN Level 1 'Community Relations and Cultural Diversity for Young People', incorporating Sail Training as the primary medium for programme delivery. To do so the post holder will need to recruit a minimum of 25 groups of 10 young people in N. Ireland who are interested in engaging in community relations work.

1. Consult with stakeholders to secure support for programme.
2. Generate database of groups and individuals who wish to get involved in OYTI CR programme.
3. Develop a recruitment strategy.
4. Develop a marketing and PR Strategy unique to this programme.
5. Communicate with groups, schools and churches in catchment area.
6. Recruit 250 young people from across 10 groups based in Northern Ireland.
7. Design innovative 6 session CR Training and Resource package that incorporates OCN Level 1.
8. Deliver training to all OYTI staff and volunteers in CR good practice to ensure delivery on board the sail training vessel.
9. Deliver programme to 250 interested young people.
10. Promote forum of Sail Training in relation to further Community Relations.
11. Evaluate the programme and give any feedback to OYTI, young people, community groups or parents at end of programme.
12. Maintain and develop a computerised and manual database for existing and potential young people from across NI in relation to legacy programme opportunities.
13. Design a trainee logbook to include training needs analysis, training journal and evaluation report specific to the Community Relations programme.
14. Communicate with staff and programme recruits on a weekly basis.
15. Represent OYTI at regional community relations events.
16. Effective monitoring of evaluation of programme activity with a view to completing weekly reports.

This may involve:

-helping the group to source funding to engage with the programme.

General**To:**

Act in accordance with reasonable instruction from the Board of OYTI

Work as part of a team

Promote the welfare and development of OYTI as opportunities arise;

Be aware of OYTI's budget and act accordingly;

Identify and recommend potential volunteer sea staff from programmes;

Behaviour:

Observe a high standard of discipline and behaviour

Work participatively with young people

Be vigilant in pursuit of OYTI's Child Protection Code of Practice

Apply OYTI's Guidelines for the Consumption of Alcohol

Not permit illegal substances

Encourage sea staff, young people and others to dress and behave so as to promote the images and aims of OYTI.

Job Qualifications:-

Successful applicants will have to undergo a criminal records check. Appropriate child protection training will be available if required.

Qualification:-

Subject / Area	Necessary	Desirable
Qualifications		
Professional Youthwork DipHE or equivalent		X
OCN Level 3 or higher in Community Relations work	X	
RYA Watchleader or higher		X
Possesses a full UK driving Licence (with no points) and have access to own transport	X	
Hard Skills		
Have a working understanding of sail training principles and methods.		X
Experience of designing and delivering Community Relations Programmes with young people in a professional capacity.	X	
Evaluation experience	X	
Knowledge and experience of applying for programme funding	X	
Experience of working in Outdoor Educaiton		X
Experience of recruitment	X	
Experience of generating a database	X	
Youth Work Experience		
Outreach work expereince	X	
Have worked with challenging young poeple		X
Motivated to work with young people	X	
Experience of working in schools		X
Experience of sailing		X
General Skills		
IT literate (word, excel, publisher, email)	X	
Good communication skills (both orally and written)	X	
Geographical Knowledge of N. Ireland		X
Personal Skills		
Would consider themselves a team player	X	
Is motivated to develop their own skills set	X	
Possesses good leadership qualities	X	

Employment History

Give details such as date of employment, employers name & address, Job title & salary, Outline your duties and give your reason for leaving.

Employer	Job Title	Dates of Employment	Salary

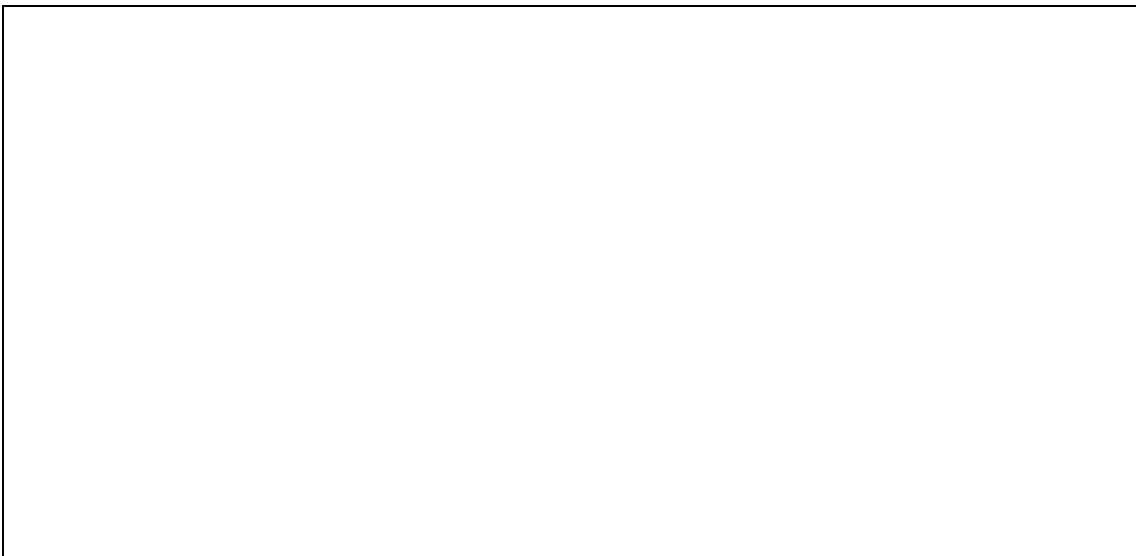
Core Questions

Please tell us why you feel you are suitable for this post

Please detail your youthwork experience

A large, empty rectangular box with a thin black border, intended for the applicant to provide details of their youthwork experience.

Please tell us about your experience as working as part of a team

A large, empty rectangular box with a thin black border, intended for the applicant to describe their experience working as part of a team.

Please detail your experience of designing and delivering a community relations programme

Please outline your experience of evaluation and monitoring

Please tell us about your experience of recruiting groups of young people

Please give us any other supporting information

Additional Information

Have You Ever Been Convicted
Of a Criminal Offence?

Yes: No:

If yes please give details of the offence and the date of the conviction

References

Please give details of 2 referees whom we can contact, one of whom must be your current or most recent employer.

Name: Name:

Position: Position:

Company Name: Company Name:

Company Address: Company Address:

If you are unable to give 2 employment references please give details of someone who can give you a character reference.

Name:

Relationship

Address:

Statement of Liability

I hereby confirm that the information I have given is a true statement and I understand that if, following employment, any of the details are discovered to be false I will be liable to disciplinary action and potential dismissal.

Signed:

Print Name:

Date:

Ocean Youth Trust Ireland is committed to fairness at work and as such requires that records be kept of all applicants for monitoring purposes.

Please complete the following information. This page will be separated from the main form when the application form is received and will not be used as part of the recruitment process.

Are You: Male: Female:

Married: Single: Separated: Divorced: Widowed:

How would you describe your ethnic origin:

White British: Black African:

White European: Black Caribbean:

Bangladeshi: Indian:

Chinese: Pakistani:

Other:

When this form is completed please send to:

Bronagh Cappa
Ocean Youth Trust Ireland
Headquarters Office
9 Airport Road West
Belfast Harbour Estate
Belfast
BT3 9ED

Or email to Bronagh@oyti.org

Before Sunday 10th January 2010 .

Interviews expected the week of 18th January 2010.